



City of Petaluma Human Resources Division
 11 English Street • Petaluma, CA 94952 or P.O. Box 61 • Petaluma, CA 94953
 Phone: (707) 778-4534 • email: humanresources@ci.petaluma.ca.us • apply online at www.CalOpps.org

PETALUMA POLICE DEPARTMENT VOLUNTEER/UNPAID INTERN APPLICATION

TITLE

UNPAID INTERN/VOLUNTEER

PERSONAL INFORMATION

Last Name: _____ First Name: _____ Middle Initial: _____

Street Address: _____ Apt. No: _____

City: _____ State: _____ Zip Code: _____

Home Phone: () - _____ Other Phone: () - _____ Email address: _____

Are you 18 years of age or older? Yes No Valid Driver's License State/Number: _____

EDUCATION AND TRAINING

Name of School	Location	Degree/Major	# of Units
High School:		Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/> GED or Equivalent <input type="checkbox"/>	
College/University:			
Other Schools:			

Are you bilingual? YES NO If YES, list Language: _____

Describe any related skills, knowledge, special training, or licensing you possess:

EXPERIENCE

List all work/volunteer/internship experience in the last 10 years. Begin with most recent experience first. You may attach your resume or any other related items, but you must complete this section. Be sure to list each change in title or promotion separately. If experience is part-time, be sure to list the number of hours per week spent in doing the work. You may use additional sheets if necessary. **DO NOT INDICATE "SEE RESUME."**

From (mm/yyyy): _____ To (mm/yyyy): _____ Position Title: _____

Name of Employer: _____ Address: _____

Name of Supervisor: _____ Title of Supervisor: _____ Salary: _____

List Duties Performed:

Reason for Leaving:		
From (mm/yyyy):	To (mm/yyyy):	Position Title:
Name of Employer:		Address:
Name of Supervisor:	Title of Supervisor:	Salary:
List Duties Performed:		
Reason for Leaving:		
From (mm/yyyy):	To (mm/yyyy):	Position Title:
Name of Employer:		Address:
Name of Supervisor:	Title of Supervisor:	Salary:
List Duties Performed:		
Reason for Leaving:		
From (mm/yyyy):	To (mm/yyyy):	Position Title:
Name of Employer:		Address:
Name of Supervisor:	Title of Supervisor:	Salary:
List Duties Performed:		
Reason for Leaving:		

AGREEMENT

I understand that I will be required to successfully complete a background check process and that I will need to provide personal and professional references as well as information about any criminal history. I also understand that as an intern/volunteer with the Petaluma Police Department, I will be expected to adhere to a strict confidentiality clause.

I understand that any misrepresentation or deliberate omission of a material fact may be justification for refusal of intern/volunteer appointment or removal from such an appointment. I authorize investigation of all matters contained in this application.

SIGNATURE: _____ Date: _____